

**Job Description: The Sunshine Chair Person**

During times when someone has experienced the death of a loved one, or when someone is experiencing illness, knowing others care, are concerned and thinking about them can be a great consolation.

The Sunshine Chair should be notified by the secretary when she has been notified of the death of a member's loved one, or if one of the members has died. Also if one of the members are seriously ill or suffer a serious injury.

The Sunshine Chair will respond back to the Secretary so the Secretary knows the information has been received.

The Sunshine Chair then as the representative of the entire Gallatin Canyon Women's Club sends a card expressing care and concern to members experiencing the death of a loved one or to family members who have experienced the death of one of our members. Members who are seriously ill or suffer a serious injury will receive a card.